

ANNUAL ORGANIZATIONAL MEETING- July 27, 2023  
Meeting  
8:00 A.M.

Merritt Academy  
59900 Havenridge  
New Haven MI 48048  
586-749-6000

**Oath of Office for Michael Broyles and Jean Dery**

**Call To Order**

**Roll Call**

Karen Bochatyn  
Michael Broyles  
Karen Boska  
Christina Zettle  
Jean Dery

**Temporary Chair**

Nominate a temporary chairperson

**Election of Officers**

The president shall call for nominations for the position of President

Motion to nominate Member \_\_\_\_\_ as **President** of the Merritt Academy Board of Directors.

The elected President will continue with the election of Vice President, Secretary, and Treasurer for the 2023-2024 school year.

Motion to nominate Member \_\_\_\_\_ as **Vice President** of the Merritt Academy Board of Directors

Motion to nominate Member \_\_\_\_\_ as **Secretary** of the Merritt Academy Board of Directors

Motion to nominate Member \_\_\_\_\_ as **Treasurer** of the Merritt Academy Board of Directors

**Resolution Indicating the Board will comply with All rules, laws, and Regulations**

Motion that Merritt Academy authorized pursuant to the charter application submitted to Saginaw Valley State University will comply with the provisions of Part 6a of the Michigan Code and subject to the provisions of Part 6a will comply with all

other state laws, rules, and regulations applicable to public bodies with federal laws, rules and regulations applicable to public bodies or school districts

**Resolution Designating Depositories for Various Funds and Authorized Signatures**

Motion designating PNC as the depository of school funds and that the board vice president, treasurer, and accounting firm will on the account

**Resolution setting date, Time, and place of Regular Board Meetings And location of official Minutes**

Motion that the regular board meeting will be the 4<sup>th</sup> Thursday of each month at \_\_\_\_ unless otherwise indicated. All Board minutes are available for public inspection in the Academy's Administrative office. The Board will comply with the American's with Disabilities Act in making Board meetings accessible to those needing special accommodations. The Vice Principal will be responsible to post the meeting notices in public view. The official posting locations will be the Academy's message boards.

July 27, 2023	January 25, 2024
August 24, 2023	February 22, 2024
September 28, 2023	March 21, 2024
October 26, 2023	April 25, 2024
November 16, 2023	May 23, 2024
December 21, 2023	June 27, 2024
	July 25, 2024

**Resolution Designating Electronic Transfer Officer**

Motion to designate Paul Romine as the Academy's Electronic Transfer Officer

**Resolution to Bond**

Motion to bond the Board Treasurer and Board Vice-President

**Resolution to Appoint Chief Administrative Officer**

Motion to designate \_\_\_\_\_ as the Academy's Chief Administrative Officer

**Resolution Designating Legal Counsel**

Motion to appoint George Butler of Dickerson-Wright as the Board's Legal Counsel.

**Resolution Designating Audit Firm**

Motion that the Board appoint Croskey, Lanni & Company, P.C. as the auditing firm

**Resolution Designating**

Motion to designate Paul Romine as the Academy's

**AHERA Contact**

AHERA contact

**Resolutions Designating FOIA**

Office of Civil Rights, Title VI, Title IX and Section 504 Contact Person

Motion to name Nathan Seiferlein, Principal as Freedom of Information Act, Sexual Harassment, and Title VI, Title IX contact person.

Motion to name Tracy Cohrs, Vice Principal as Section 504 contact person.

**Board Compliance Agent Resolution**

Motion that Tracy Cohrs, Vice Principal is hereby designated as the Academy’s Board correspondence to assure dissemination of notices to the person or persons responsible. All communications should be directed to the school address.

**Local Newspaper**

Motion that the Macomb Daily is hereby designated as the Academy’s local newspaper for the purpose of posting legal notices.

**Homeless Children And Youth Liaison**

Motion that Tracy Cohrs, Vice Principal is designated as the Academy’s local liaison for the Homeless children youth as authorized under Title VII-B

**Action Items**

Resolution to approve all consent resolutions (see above)

Approval of resolution to Approve confirmation of board members

**Adjournment**

These meetings of the Board of Directors are in public for the purpose of conducting the school’s business and are not to be considered a public community meeting. There is a time for public participation during each meeting as indicated in the agenda.

Upon request to the Academy office, the Academy shall make reasonable accommodations for a person with a disability to be able to participate in this meeting.